

## **HOMEWORK WRITING TASKS**

Write 250-300 words about any useful professional or business-related topic you like, for example:

1. Some emails (see other pages) or copy-paste some emails in English that you've already written
2. A website "About Us"
3. A press release
4. A proposal
5. A product or service description
6. A short article/blog post
7. An auditor's report (executive summary)
8. A survey/research report
9. A complaining letter
10. An apology letter

Etc etc (**anything except** a CV, cover letter or LinkedIn profile)

If you're short of ideas, please find a few writing assignments on the other side of this page.